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1. [34 Pa. Code § 403.85](#)

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34 Pa. Code § 403.85

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PA - Pennsylvania Administrative Code > TITLE 34. LABOR AND INDUSTRY > PART XIV. UNIFORM CONSTRUCTION CODE > CHAPTER 403. ADMINISTRATION > DEPARTMENT, MUNICIPAL AND THIRD-PARTY ENFORCEMENT FOR NONCOMPLIANCE

§ 403.85. Release, retention and sharing of commercial construction records

(a) A building code official shall keep records of all applications received, permits issued, reviewed building plans and specifications, certificates issued, fees collected, reports of inspections, notices and orders issued for all commercial buildings and structures under the Uniform Construction Code. A building code official shall retain these records as long as the related building, structure or equipment remains in existence.

(b) A building code official shall reproduce records kept in an electronic format to a hard-copy format upon request. A building code official may charge for the reproduction costs.

(c) A municipality that discontinues enforcing the Uniform Construction Code shall keep records of previous Uniform Construction Code enforcement. A municipality shall make these records available to the Department.

(d) The Department will make its records available to a municipality that elects to enforce the Uniform Construction Code under section 501 of the act ([35 P. S. § 7210.501](#)).

(e) The Department, a municipality and a third-party agency acting on behalf of a municipality may prohibit release of applications received, building plans and specifications, inspection reports and similar documents to the public under the act of June 21, 1957 (P. L. 390, No. 212) known as the Right-to-Know Law ([65 P. S. §§ 66.1 -- 66.9](#)). The Department, the municipality or the third-party agency may release these documents to the building owner of record, the permit holder, the design professional of record or a third party authorized by the building owner in writing to receive the documents upon presentation of valid identification.

(f) The Department, a municipality and a third-party agency acting on behalf of a municipality may release any document obtained under this chapter to the following:

- (1) The Department.
- (2) The Department of General Services.
- (3) Law enforcement or emergency response entities.
- (4) Federal, State or local health entities.

Annotations

Notes

NOTES:

Research References & Practice Aids

Cross References

This section cited in [34 Pa. Code § 403.102](#) (relating to municipalities electing to enforce the Uniform Construction Code).

HIERARCHY NOTES:

[Title Note](#)

[Chapter Note](#)

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